



SCOTTISH PENSIONERS' FORUM AND DATA PROTECTION REGULATIONS

As many of you will know, the General Data Protection Regulation (GDPR) came into force across Europe on 25th May 2018 to limit the misuse of personal data on the World Wide Web. As such, stricter guidelines have been implemented on how organisations hold and process this data. As we are a membership organisation, these new guidelines apply to us therefore we have had to make some changes in order to comply with the GDPR.

The Scottish Pensioners' Forum is a non profit organisation and stores data for the purpose of providing information to our members on issues affecting older people through several channels, namely our quarterly newsletters, a yearly annual report, notification of events and campaigns throughout the year and for membership renewals. We will never disclose the information we hold to any third party organisation without gaining prior approval from the person concerned.

We also distribute our publications, by standing request, to MSP's, Scottish Government, civil servants, MP's, and other interested parties and do so through publicly available email addresses.

From 25th May 2018 we will ensure that in order to store our data in line with the GDPR:

- All current members will have completed a membership renewal application form.
- The only information held on our system for any individual or membership organisation is that which is contained on our membership application forms; name, email address, address, point of contact for organisations. Completed delegate forms in relation to our annual conference will be used for the purpose of sending formal papers only and will then be removed from our system.
- Lapsed members who have not otherwise given their written consent to remain on our mailing and distribution lists will have to be removed from our database under these new regulations.
- This information is stored on our secure server and is password protected. Our Administrator/Development Worker has sole access to this data.

If you wish to remain on our mailing list, please contact us in writing on: spf@stuc.org.uk

Thank you